

Bryan Worthy

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Ministry operations, communications, and technology professional with 16 years of church staff experience supporting donor communication, giving systems, volunteer coordination, event logistics, database management, and digital ministry operations. Experienced in managing outward-facing inboxes, welcoming and thanking donors, preparing giving statements, troubleshooting donation issues, maintaining church databases, and supporting Sunday service logistics. Brings a strong blend of relational care, administrative follow-through, technical adaptability, and long-term local church service.

SKILLS

Giver & Donor Communication: Outward-facing inbox management, welcome and thank-you communications, recurring giver correspondence, giving troubleshooting, physical and email mailings

Event & Logistics Coordination: Event planning and execution, vendor communication, volunteer scheduling, Sunday service logistics, supply and inventory coordination

Database & CRM: Church CRM management, Salesforce exposure, Breeze, Planning Center, data entry, record cleanup, and accuracy maintenance

Giving Platform Administration: Planning Center Giving, Breeze, Stripe, PayPal, website giving integration

Administrative Operations: Nonprofit and church operations, project follow-through, scheduling support, stakeholder communication, confidential record-keeping

Technology: Microsoft Office Suite, Google Workspace, WordPress, HTML, CSS, PHP, MySQL

PROFESSIONAL EXPERIENCE

Millwork Specialist · Delivery Coordinator · Receiving Specialist | Lowe's · Garner, NC

2022 – Present

- Serve as Millwork Specialist, managing product knowledge, customer consultation, and department operations for a high-volume retail environment.
- Coordinate delivery logistics, scheduling, and customer communication as Delivery Coordinator.
- Support receiving operations including inventory intake, accuracy verification, and product flow as Receiving Specialist.

Director of Media & Technology | Highland Christian Church · Asheville, NC

2005 – 2021

- Managed multiple outward-facing church inboxes (info@, media@, giving@), responding to giver questions, triaging messages, and routing communication with warmth and professionalism.
- Welcomed new givers and managed ongoing giver communication including thank-you emails, recurring giver updates, donation troubleshooting, and record updates.
- Coordinated monthly giver mailings, transitioning from physical mailings to email while maintaining printed letters for givers who preferred paper — ensuring no one was left behind.
- Prepared and distributed year-end giving statements and tax acknowledgment letters through both email and physical mail.
- Administered online giving systems including Breeze, Planning Center Giving, Stripe, and PayPal, and integrated giving tools into the church website.
- Managed Planning Center and Breeze databases, including giver records, record cleanup, deduplication, and ongoing information accuracy across 16 years of church history.
- Helped plan and coordinate church events, overseeing volunteer schedules, supplies, logistics, and service support from planning through execution.

- Communicated weekly with small group leaders, providing updates, guidance, and discussion content to support group ministry.
- Led classes and small groups, combining administrative responsibility with pastoral care, discipleship, and relational ministry.

Owner / Media & Web Developer | Worthy Works Video · Raleigh, NC

2000 – Present

- Produced wedding videos, corporate promotional videos, nonprofit videos, church media projects, websites, and digital communication resources.
- Managed client communication, project planning, timelines, deliverables, edits, and follow-up from concept through completion.
- Designed websites and supported digital media needs for nonprofit organizations, businesses, churches, and individual clients.
- Edited and delivered video projects using professional media tools, balancing creative quality with client needs and deadlines.
- Built and supported custom computer systems and web-based solutions for clients.

Support Technician | Printville · Asheville, NC

2015 – 2020

- Provided responsive technical support in a business environment, prioritizing clear communication and practical problem-solving.

SharePoint Developer | Databridge · Asheville, NC

2006 – 2007

- Built and customized client-facing SharePoint environments, improving usability and visual alignment with organizational identity.

Media Director | Youth For Christ of Western New York · Niagara Falls, NY

2001 – 2002

- Supported media production and communication for a nonprofit ministry focused on outreach programming.

VOLUNTEER & COMMUNITY LEADERSHIP

President · Media & Website Support | Western Carolina Athletic Association · Asheville, NC

2018 – 2021

- Volunteered in nonprofit leadership as President from 2019–2021, managing organizational communication, parent relations, staff coordination, and administrative follow-through.
- Coordinated recurring operational details requiring organization, responsiveness, confidentiality, and service-oriented communication.
- Mediated concerns between parents, coaches, staff, and leadership with patience and care.
- Met with potential donors and community supporters to build trust and encourage ongoing support.

EDUCATION

Rio Salado College — AAS, Information Technology | Graduated with High Distinction | 4.0 GPA
Specialization: Programming and Systems Analysis Level 1

Grand Canyon University — Additional Undergraduate Coursework

Wichita State University — Additional Undergraduate Coursework

CERTIFICATION

Thinkful — Cybersecurity Certificate Program